

MFAA CONSTITUTION AND BY-LAWS

***AS REVISED FEBRUARY 2000
(Reformatted for readability 3/2008)***

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CONSTITUTION
OF THE
MASSACHUSETTS FIELD ARCHERY ASSOCIATION
INCORPORATED AUGUST 19, 1965
(AS REVISED FEBRUARY 2000)

ARTICLE I: NAME

SECTION 1

THE NAME OF THIS ASSOCIATION SHALL BE "THE MASSACHUSETTS FIELD ARCHERY ASSOCIATION "IDENTIFIED" BY THE INITIALS "MFAA."

SECTION 2

THE FISCAL YEAR SHALL BEGIN ON JANUARY 1ST AND END ON DECEMBER 31ST.

ARTICLE II: PURPOSE

SECTION 1

THE PURPOSE OF THIS ASSOCIATION SHALL BE TO PROMOTE THE PRACTICE OF FIELD ARCHERY AMONG THE CITIZENS OF MASSACHUSETTS, TO ENCOURAGE THE USE OF THE BOW AND ARROW IN HUNTING LEGAL GAME AND IN COMPETITIVE TOURNAMENTS, TO BE AFFILIATED WITH THE NATIONAL FIELD ARCHERY ASSOCIATION, AND TO COMPLY WITH NFAA RULES. ALSO TO WORK AT SECURING MORE AND BETTER PRIVILEGES AND CONDITIONS FOR BOWHUNTING WITHIN THE STATE OF MASSACHUSETTS, TO COOPERATE WITH ALL CONSERVATION ORGANIZATIONS IN THE PROPAGATION AND CONSERVATION OF WILDLIFE AND NATURAL RESOURCES WITHIN THE STATE AND NATION. TO SPONSOR ONCE EACH YEAR A CHAMPIONSHIP TOURNAMENT TO BE RUN IN ACCORDANCE WITH THE RULES OF THE NATIONAL FIELD ARCHERY ASSOCIATION.

SECTION 2

THE MASSACHUSETTS FIELD ARCHERY ASSOCIATION SHALL BE CONDUCTED AS A NON-PROFIT ORGANIZATION.

SECTION 3

THE MASSACHUSETTS FIELD ARCHERY ASSOCIATION SHALL BE INCORPORATED UNDER THE LAWS OF THE COMMONWEALTH OF MASSACHUSETTS.

ARTICLE III: MEMBERSHIP

SECTION 1

THERE SHALL BE FIVE (5) CLASSES OF MEMBERSHIP:

- A. INDIVIDUAL
 - 1. AFFILIATED
 - 2. NON-AFFILIATED
- B. FAMILY
- C. LIFE
- D. HONORARY LIFE
- E. CLUB/PRO SHOP
 - 1. AFFILIATED
 - 2. NON-AFFILIATED

REQUIREMENTS FOR MEMBERSHIPS SHALL BE AS SPECIFIED IN THE BY-LAWS.

SECTION 2

THE BOARD OF REPRESENTATIVES BY TWO-THIRDS VOTE MAY SUSPEND ANY ACTIVE MEMBER, OR CLUB, FOR CONDUCT OR BEHAVIOR NOT IN THE BEST INTEREST OF THE ASSOCIATION. THE MEMBER OR CLUB MAY BE REINSTATED ONLY UPON APPROVAL OF MAJORITY VOTE OF THE BOARD OF REPRESENTATIVES.

ARTICLE IV: OFFICERS AND THEIR DUTIES

SECTION 1

THE OFFICERS OF THE MFAA SHALL CONSIST OF PRESIDENT, 1ST VICE PRESIDENT, 2ND VICE PRESIDENT, RECORDING SECRETARY, TREASURER, NFAA DIRECTOR, AND SECRETARY/CLASSIFICATION OFFICER.

SECTION 2: DUTIES OF THE OFFICERS

- A. PRESIDENT: THE PRESIDENT SHALL PRESIDE AT ALL MEETINGS OF THE BOARD OF REPRESENTATIVES AND SHALL APPOINT ALL COMMITTEES WHOSE EXISTENCE AND MEMBERS SHALL BE SUBJECT TO APPROVAL, BY A MAJORITY VOTE OF THE BOARD OF REPRESENTATIVES, AND IN GENERAL, SHALL PERFORM THE DUTIES INCIDENT TO HIS/HER OFFICE. HIS/HER TERM OF OFFICE SHALL BE TWO (2) YEARS.
- B. 1ST VICE PRESIDENT: THE 1ST VICE PRESIDENT SHALL PERFORM THE DUTIES OF THE PRESIDENT IF HE/SHE IS UNABLE TO ACT. HIS/HER TERM OF OFFICE SHALL BE TWO (2) YEARS TO RUN CONCURRENT WITH THE PRESIDENTS TERM.
- C. 2ND VICE PRESIDENT: THE 2ND VICE PRESIDENT SHALL PERFORM THE DUTIES OF THE PRESIDENT IF HE/SHE OR THE 1ST VICE PRESIDENT ARE UNABLE TO ACT. SHALL BE THE TOURNAMENT CHAIR- PERSON UNLESS OTHERWISE CHOSEN BY THE PRESIDENT. HIS/HER TERM OF OFFICE SHALL BE TWO (2) YEARS. 2ND VICE PRESIDENT IS ALSO RESPONSIBLE FOR AUDITING THE BOOKS.
- D. RECORDING SECRETARY: SHALL ATTEND ALL MEETINGS, RECORD MINUTES, TRANSCRIBE NOTES AND GIVE TO NEWSLETTER FOR PUBLICATION. TERM OF OFFICE IS TWO (2) YEARS.
- E. NFAA DIRECTOR: THE NFAA DIRECTOR'S DUTIES SHALL BE THOSE OUTLINED UNDER THE POLICY OF THE NFAA. HIS/HER TERM SHALL BE TWO (2) YEARS.
- F. SECRETARY/CLASSIFICATION OFFICER: SECRETARY SHALL KEEP ALL RECORDS FOR THE ASSOCIATION, SERVE ALL NOTICES OF MEETINGS, CONDUCT ALL CORRESPONDENCE, AND IN GENERAL PER-FORM ALL DUTIES INCIDENT TO THAT OFFICE. SHALL MAINTAIN AN ACCURATE LISTING OF ALL MFAA MEMBERS, AND KEEP ALL RECORDS PERTAINING THERETO RECORD SCORES, KEEP WEEKLY STANDINGS OF ALL WINNERS OF SANCTIONED TOURNAMENTS AS MAY BECOME NECESSARY, AND REPORT TO THE BOARD OF REPRESENTATIVES AT ALL OF THEIR MEETINGS. IN GENERAL HE/SHE SHALL PERFORM ALL DUTIES INCIDENT TO THAT OFFICE. THE ELECTED TERM OF OFFICE SHALL BE TWO (2) YEARS.
- G. TREASURER: THE TREASURER SHALL KEEP AN ACCURATE RECORD OF ALL MONEY AND ASSOCIATION PROPERTY DISPERSED BY HIM/HER AND SHALL MAKE A COMPLETE AND ACCURATE REPORT OF ALL BUSINESS OF THE ASSOCIATION AT THE ANNUAL MEETING, AND IN GENERAL SHALL PERFORM ALL DUTIES INCIDENT TO THAT OFFICE. THE TERM OF OFFICE SHALL BE TWO (2) YEARS TO RUN CONCURRENTLY WITH THE TERM OF THE SECRETARY. HANDICAP/CLASSIFICATION RECORDS AND CASH

RECEIPTS OF THE ORGANIZATION SHALL BE KEPT BY THE TREASURER FOR A PERIOD OF AT LEAST FIVE (5) YEARS.

ARTICLE V: ELECTION OF OFFICERS

SECTION 1: NOMINATION OF OFFICERS

- A. THE PRESIDENT SHALL, APPOINT ON OR BEFORE THE MAY MEETING OF EACH YEAR A NOMINATING COMMITTEE CONSISTING OF FIVE (5) MEMBERS IN GOOD STANDING WITH THE MFAA FROM THE BOARD OF REPRESENTATIVES.
- B. IT SHALL BE THE DUTY OF THE NOMINATING COMMITTEE TO NOMINATE CANDIDATES FOR EACH OFFICE WITH A VACANCY AND FORWARD SUCH NOMINATIONS TO THE SECRETARY ON OR BEFORE THE OCTOBER MEETING EACH YEAR.
- C. THESE NOMINATIONS AS WELL AS ALL OUTSTANDING RESOLUTIONS SHALL BE PRESENTED AT THE PRE-ANNUAL MEETING OF THE BOARD OF REPRESENTATIVES FOR THEIR REVIEW AND CONSIDERATION FOR CORRECT WORDING AND LEGALITY AND ADDITIONS AND CORRECTIONS. THE SECRETARY SHALL THEN FORWARD ONE BALLOT TO EACH MFAA ADULT MEMBER WITH AN ENVELOPE ENCLOSED MARKED "BALLOT" AND WITH THE RETURN ADDRESS OF THE SECRETARY. SPACE FOR WRITE-INS SHALL BE PROVIDED FOR EACH OFFICE ON THE BALLOT. MFAA MEMBERS SHALL MARK ONE VOTE FOR EACH QUESTION ON THE RESOLUTION LIST AND ONE VOTE FOR A CANDIDATE FOR OFFICE. THE BALLOT MUST BE MAILED BACK OR GIVEN TO YOUR CLUB REPRESENTATIVE TO RETURN. TO THE SECRETARY IN THE ENVELOPE PROVIDED TO BE OPENED BY A COMMITTEE APPOINTED TO COUNT THE BALLOTS ON THE MORNING OF THE ANNUAL MEETING, AND THE RESULTS WILL BE MADE KNOW AT THE ANNUAL MEETING.
- D. THE NEWLY ELECTED OFFICERS SHALL TAKE OFFICE UPON REACHING NEW BUSINESS AT THE ANNUAL MEETING.

ARTICLE VI: THE EXECUTIVE BOARD

THE EXECUTIVE BOARD SHALL CONSIST OF 9 MEMBERS, 7 OF WHOM WILL BE THE PRESIDENT, 1ST VICE PRESIDENT, 2ND VICE PRESIDENT, RECORDING SECRETARY, TREASURER, SEC./CLASSIFICATION AND NFAA DIRECTOR. THE OTHER TWO MEMBERS WILL BE ELECTED FROM AND BY THE CLUB REPRESENTATIVES.

SECTION 1

THE EXECUTIVE BOARD WILL BE CHAIRED BY THE PRESIDENT.

SECTION 2

THE RESPONSIBILITIES OF THE EXECUTIVE BOARD ARE:

- A. TO MEET AS A BOARD AND CONSIDER CLUB AFFAIRS IN THE MONTHS PRIOR TO THE MEETINGS OF THE BOARD OF REPRESENTATIVES.
- B. TO FORMULATE AND REVIEW ESTABLISHED AND PROPOSED MFAA POLICES AND PROCEDURES AND MAKE RECOMMENDATIONS TO THE BOARD OF REPRESENTATIVES.
- C. TO ASSURE THE CARRYING OUT OF THE BOARD OF REPRESENTATIVES ACTIONS AND REPORT BACK TO THE REPRESENTATIVES ON THOSE ACTIONS THAT CAN NOT BE IMPLEMENTED WITHIN A REASONABLE CRITERIA.
- D. TO MEET AS A BOARD AT THE REQUEST OF THE PRESIDENT TO CONSIDER URGENT MFAA AFFAIRS.
- E. TO MEET IN EXECUTIVE SESSION TO APPROVE OR DISAPPROVE HARDSHIP MEMBERSHIPS FOR EXISTING MEMBERS.

ARTICLE VII: BOARD OF REPRESENTATIVES (ELECTIONS AND DUTIES)

SECTION 1

THE BOARD OF REPRESENTATIVE SHALL CONSIST OF THE DULY ELECTED OFFICERS, THE PAST PRESIDENT, THE PAST SECRETARY AND A ONE (1) YEAR TERM FOLLOWING HIS/HER EXPIRATION OR TERMINATION DATE, AND ONE (1) ELECTED REPRESENTATIVE, OR ALTERNATE, FROM EACH-MEMBER CLUB IN GOOD STANDING, AND THE MASSACHUSETTS PROFESSIONAL REPRESENTATIVE.

SECTION 2

- A. IT SHALL BE THE DUTY OF EACH MEMBER CLUB TO DESIGNATE ONE OF THEIR MEMBERS TO SERVE ON THE BOARD OF REPRESENTATIVES. AN ALTERNATE REPRESENTATIVE WILL BE ALLOWED AND HE/SHE WILL HAVE ALL PRIVILEGES AND DUTIES OF THE FIRST DESIGNATE IN THE EVENT THAT THE FIRST DESIGNATE IS UNABLE TO ACT.
- B. IT SHALL BE THE DUTY OF THE MEMBERS CLUB TO PROVIDE THE MFAA SECRETARY WITH A LETTER OF INTRODUCTION FOR THEIR DESIGNATED REPRESENTATIVE AND ALTERNATE REPRESENTATIVE STATING THE NAME

OR NAMES OF THE INDIVIDUALS AND CERTIFYING THAT THEY ARE MEMBERS IN GOOD STANDING WITHIN THE CLUB, AND HOLDERS OF CURRENT NFAA/MFAA HANDICAP CARDS, IF AVAILABLE, THROUGH HIS CLUB OR THE STATE CLASSIFICATION OFFICER, AND HAVE BEEN SELECTED AS THE CLUB'S DULY ELECTED OR APPOINTED SPOKESMAN AND REPRESENTATIVE TO THE MFAA BOARD OF REPRESENTATIVES WITHOUT HAVING PREVIOUSLY FILED A PROPER LETTER OF INTRODUCTION FOR IT'S REPRESENTATIVE AND ALTERNATE WITH THE STATE ASSOCIATION SECRETARY. NO CLUB MAYBE REPRESENTED BY ANY PERSON OTHER THAN THE REPRESENTATIVE OR ALTERNATE NAMED WITHIN THE LAST RECEIVED LETTER OF INTRODUCTION FROM THAT CLUB.

- C. IF A CLUB/PRO SHOP REPRESENTATIVE DOES NOT ATTEND FIFTY (50%) PERCENT OF THE SCHEDULED MEETINGS, A LETTER SHALL BE SENT TO THE APPROPRIATE CLUB/PRO SHOP PRESIDENT OR OWNER BY MFAA SECRETARY STATING OPTIONAL TERMS OF MEMBERSHIP.
- D. EXCEPT AS OUTLINED HEREIN, THE MEMBER CLUB HAS FULL RESPONSIBILITY FOR THE APPOINTMENT OF DISCHARGE OF THEIR REPRESENTATIVE TO MFAA BOARD OF REPRESENTATIVES.

SECTION 3

- A. THE BOARD OF REPRESENTATIVES SHALL ACT AS THE POLICY MAKING BODY AND SHALL DETERMINE THE ACTIVITIES OF THE ASSOCIATION.
- B. THE BOARD OF REPRESENTATIVES SHALL BE THE LEGAL BODY OF THE MFAA AND HANDLE ALL LEGAL AND FINANCIAL MATTERS CONCERNING THE MFAA.
- C. THE BOARD OF REPRESENTATIVES SHALL CONTROL AND MANAGE THE ACTIVITIES, POLICIES, AND PROPERTY OF THE ASSOCIATION SUBJECT ONLY TO THE PROVISIONS OF THE CONSTITUTION AND BY-LAWS AND SUCH ACTION AS MAY BE TAKEN BY THE BOARD OF REPRESENTATIVES.
- D. THE BOARD OF REPRESENTATIVES SHALL FILL ALL VACANCIES OF THE EXECUTIVE OFFICERS BY A MAJORITY VOTE OF THOSE PRESENT AT A MEETING CALLED FOR THAT PURPOSE, PROVIDING DUE NOTICE IN WRITING OF SAID MEETING IS GIVEN TO ALL DELEGATES AT LEAST FOURTEEN (14) DAYS PRIOR TO SAID MEETING.
- E. ANY VIOLATION OF POLICY AND/OR BY-LAWS BY AN INDIVIDUAL MEMBER OR AFFILIATED CLUB SHALL BE ACTED UPON BY THE BOARD OF REPRESENTATIVES.
- F. THE BOARD OF REPRESENTATIVES SHALL APPOINT AN AUDITING COMMITTEE WHOSE DUTY SHALL BE TO AUDIT, PRIOR TO THE ANNUAL

MEETING, ALL BOOKS AND SUBMIT A FINANCIAL REPORT TO THE MFAA AND INSURE THAT ALL BOOKS ARE PRESENT AT SAID MEETING.

ARTICLE VIII: TOURNAMENTS

SECTION 1

- A. THE OCTOBER MEETING SHALL BE THE TIME FOR THE SELECTION OF ALL STATE SANCTIONED TOURNAMENT DATES FOR AFFILIATED CLUBS. A FEE OF \$5.00 IS REQUIRED PRIOR TO SELECTING ANY AVAILABLE SHOOTING DATES.
- B. THE METHOD FOR WHICH THE CLUBS MAY PICK A STATE SANCTIONED TOURNAMENT DATES IS AS FOLLOWS. DURING THE YEAR THE CLASSIFICATION OFFICER WILL KEEP A RECORD OF HOW MANY REGISTERED SHOOTERS FROM EACH CLUB ATTEND A STATE SANCTIONED SHOOT AND HOW MANY MEETINGS THE CLUBS DELEGATE ATTENDS. AT THE END OF THE YEAR, FIVE (5) POINTS SHALL BE GIVEN FOR EACH REGISTERED CLUB SHOOTER WHO ATTENDS A SHOOT AND THIRTY (30) POINTS SHALL BE GIVEN FOR EACH MEETING A CLUB DELEGATE ATTENDS. POINTS WILL BE TALLIED IN THE FOLLOWING MANNER. CLUBS WILL BE LISTED HIGH TO LOW. CHOICE OF SHOOT DATE, TYPE OF ROUND (FIELD, HUNTER OR ANIMAL) MAY THAN BE SELECTED BY EACH CLUB ON THE LIST, IN ROTATIONAL ORDER, UNTIL ALL AVAILABLE SHOOT DATES ARE FILLED.
- C. IF A CLUB RELINQUISHES THEIR TOURNAMENT DATE, THE STATE SECRETARY MUST BE NOTIFIED AT LEAST THREE WEEKS IN ADVANCE OR SOONER AND HE/SHE IN TURN WILL NOTIFY ALL CLUBS IN THE ASSOCIATION OF THE OPEN DATE. THE DATE WILL BE BID FOR BY ANY INTERESTED CLUBS AND THE BOARD OF REPRESENTATIVES WILL DETERMINE THE WINNER.
- D. THAT IF A CLUB DOES NOT CARRY OUT ITS RESPONSIBILITY OF CONDUCTING ITS REGISTERED SUNDAY SHOOT, IT SHALL FORFEIT ITS RIGHT TO DRAW FOR A SHOOT DATE THE FOLLOWING YEAR UNTIL ALL OTHER MEMBER CLUBS HAVE PICKED THEIR DATES AS DETERMINED BY THE BOARD OF REPRESENTATIVES.
- E. STATE SANCTIONED TOURNAMENTS WILL BE RUN BY THE NFAA RULES WITH MFAA RULES PREVAILING IN ALL CASES NOT COVERED BY THE NFAA RULES.
- F. THE TOURNAMENT COMMITTEE SHALL OVERSEE ALL STATE SANCTIONED TOURNAMENTS AND RENDER DECISIONS BY MAJORITY VOTE OF THOSE PRESENT WHEN CALLED FOR.

- G. AT ALL OUTDOOR SHOOT A MAXIMUM OF FIVE MINUTES WILL BE ALLOWED PER GROUP PER TARGET TO SCORE AND RETRIEVE ARROWS.

SECTION 2: CHAMPIONSHIP TOURNAMENTS

- A. THE ASSOCIATION SHALL CONDUCT YEAR THROUGH A MEMBER CLUB OR CLUBS AN INDOOR AND AN OUTDOOR CHAMPIONSHIP TOURNAMENT. THE CHAMPIONSHIP TOURNAMENT WILL BE CONDUCTED ACCORDING THE NFAA/MFAA RULES AND REGULATIONS.
- B. 1. THE INDOOR AND OUTDOOR STATE CHAMPIONSHIP TOURNAMENTS WILL BE SELECTED BY ALPHABETICAL ROTATION EACH OCTOBER.
2. TO BE ELIGIBLE TO HOLD A CHAMPIONSHIP TOURNAMENT A CLUB MUST BE A MEMBER IN GOOD STANDING WITH THE NFAA/MFAA FOR ONE YEAR. THEY MUST ATTEND 50% OF THE MFAA MEETINGS. THEY MUST HAVE AT LEAST 10 INDOOR LANES, IF A CLUB HAS LESS THAN 10 LANES AT THEIR CLUB BUT HAS ACCESS TO ANOTHER MFAA FACILITY IN THEIR SECTION (i.e., WEST, CENTRAL, SOUTH) THAT HAS 10 LANES OR MORE THEN THEY MAY BID TO HOST THE INDOOR CHAMPIONSHIP AT THAT FACILITY. TO HOST THE OUTDOOR CHAMPIONSHIP THEY MUST HAVE A 28 OUTDOOR TARGET COURSE OR HAVE ACCESS TO A 28 TARGET COURSE NFAA/MFAA AFFILIATED CLUB IN THEIR SECTION. IF A CLUB PASSES ON THEIR TURN OR DOES NOT CARRY OUT ITS RESPONSIBILITY TO HOST THE CHAMPIONSHIP THEY WILL HAVE TO WAIT UNTIL THE ROTATION IS COMPLETED BEFORE BEING PLACED BACK INTO THE LINEUP.
3. EACH YEAR THE CLUB HOSTING THE INDOOR AND OUTDOOR CHAMPIONSHIP WILL PAY THE STATE ASSOCIATION 50% OF TOTAL REGISTRATION FEES COLLECTED. THE MFAA WILL HANDLE THE PURCHASING OF AWARDS.
4. THAT NO MEMBER CLUB OR PRO SHOP WHO HOST STATE INDOORS AND OUTDOORS CHAMPIONSHIP TOURNAMENT BE ALLOWED TO USE PARTICIPANTS ENTRY FORMS TO MAKE A MAILING LIST.
5. STATE SECRETARY WILL PRIOR TO THE AUGUST MEETING SUPPLY THE CLUB IN ROTATION A COMMITMENT FORM FOR SIGNATURE. THIS FORM WILL REFLECT THE DUTIES OF STATE AND CLUB IN REFERENCE TO TARGETS, REGISTRATION, AWARDS AND TEAM EVENT.
- C. IT SHALL BE THE DUTY OF THE TOURNAMENT CHAIRPERSON TO ARRANGE A MEETING WITH THE DELEGATE OF THE HOST CLUB AT LEAST SIX WEEKS PRIOR TO THE DATE OF THE CHAMPIONSHIP TOURNAMENT. THE MEETING IS TO REVIEW THE CHAMPIONSHIP TOURNAMENT AGREEMENT.
- D. IN ORDER THAT CONTESTANTS MAY BE ELIGIBLE FOR TWENTY PINS AND OTHER NFAA AWARDS THE STATE ASSOCIATION SHALL REGISTER THE

CHAMPIONSHIP TOURNAMENTS WITH THE NATIONAL FIELD ARCHERY ASSOCIATION.

- E. IN ORDER TO COMPETE IN THE CHAMPIONSHIP TOURNAMENTS A CONTESTANT MUST BE A MEMBER IN GOOD STANDING OF THE MFAA.
- F. THE TOURNAMENT COMMITTEE SHALL OVERSEE BOTH THE INDOOR AND OUTDOOR CHAMPIONSHIP TOURNAMENTS AND RENDER ALL DECISION BY MAJORITY VOTE OF THOSE PRESENT WHEN CALLED FOR.

ARTICLE IX: AMENDMENTS

SECTION 1

THIS CONSTITUTION MAY BE AMENDED BY A RESOLUTION PRESENTED IN WRITING PRIOR TO THE PRE-ANNUAL MEETING OF THE BOARD OF REPRESENTATIVES BY ANY MEMBER OF THE MFAA. THIS RESOLUTION IF ACCEPTED, WOULD THEN BE PLACED ON THE MAIL BALLOT TO TAKE PLACE IN CONJUNCTION WITH THE ANNUAL MEETING. A TWO-THIRDS MAJORITY VOTE OF THE TOTAL RETURNED MAIL VOTES ON THIS ISSUE WILL BE REQUIRED TO ADOPT THE RESOLUTION.

BY-LAWS
OF THE
MASSACHUSETTS FIELD ARCHERY ASSOCIATION
(AS REVISED FEBRUARY 2000)

ARTICLE I: MEETINGS

SECTION 1: MEETINGS OF THE BOARD OF REPRESENTATIVES

- A. THE BOARD OF REPRESENTATIVES SHALL MEET AT THE CALL OF THE PRESIDENT, AT LEAST ONCE EACH 60 DAYS OR NOT TO EXCEED 90 DAYS, AT THE PRE-ANNUAL AND ANNUAL MEETINGS AND AT ANY OTHER TIME AS MAY BE NECESSARY TO CONDUCT THE BUSINESS OF THE ASSOCIATION. ADDITIONALLY THE ELECTED OFFICERS AND COMMITTEE CHAIRPERSON SHALL MEET WITHIN THE THIRTY DAYS PRECEDING EACH SCHEDULED MEETING OF THE BOARD OF REPRESENTATIVES FOR THE PURPOSE OF CONDUCTING THAT BUSINESS NOT REQUIRING THE VOTE OF CONSENT OF THE BOARD OF REPRESENTATIVES AND TO ENSURE COMMITTEE PROJECTS ARE COMPLETED IN A TIMELY FASHION FOR PRESENTATION TO THE BOARD OF REPRESENTATIVES.
- B. AT ALL MEETINGS OF THE BOARD OF REPRESENTATIVES A QUORUM SHALL CONSIST OF ONE-THIRD OF THE CURRENT REPRESENTATIVES AND OFFICERS IN ORDER TO CARRY ON BUSINESS OF THE BOARD.
- C. NOTICE OF ALL MEETINGS AS WELL AS A COPY OF ALL BUSINESS TO BE ACTED ON SHALL BE SENT TO ALL MEMBERS OF THE BOARD AT LEAST SEVEN (7) DAYS MAY BE WAIVED.
- D. THE PRE-ANNUAL MEETING TO BE HELD ANNUALLY IN THE MONTH OF DECEMBER.
- E. THE ANNUAL MEETING TO BE HELD ANNUALLY WITHIN 30 DAYS OF THE NFAA ANNUAL MEETING FOR THE PURPOSE OF:
 - 1. TO ANNOUNCE THE RESULTS OF BALLOTING FOR OFFICERS
 - 2. TO ANNOUNCE THE RESULTS OF BALLOTING RESOLUTIONS.

3. TO PRESENT ALL ANNUAL COMMITTEE REPORTS TO THE BODY AND FILE WITH THE SECRETARY TO BE ENTERED INTO THE MINUTES OF THE ANNUAL MEETING.

F. ALL OFFICIAL MEETINGS OF THIS ORGANIZATION SHALL BE GOVERNED ACCORDING TO THE LATEST REVISED EDITION OF ROBERTS RULES OF ORDER.

G. ALL CHANGES TO TOURNAMENT RULES OR STRUCTURE BE PRESENTED TO THE MFAA BOARD OF REPRESENTATIVES IN WRITING AT A REGULAR SCHEDULED MEETING. CHANGES SHALL BE READ AND DISCUSSED, MEMBERS WILL RETURN TO THEIR RESPECTIVE CLUBS TO PRESENT THE PROPOSED CHANGE(S) TO THEIR MEMBERSHIP AT THE NEXT REGULARLY SCHEDULED MEETING THE CHANGE(S) SHALL BE VOTED ON.

ARTICLE II: COMMITTEES

SECTION 1

THE NEWLY ELECTED PRESIDENT SHALL AT THE ANNUAL MEETING APPOINT THE FOLLOWING COMMITTEES AND THROUGHOUT HIS TERM ANY OTHER COMMITTEES WHICH MAY BECOME NECESSARY TO PROPERLY CONDUCT THE BUSINESS OF THE ASSOCIATION.

A. CLASSIFICATION OFFICER: TO MAINTAIN AN ACCURATE LISTING OF ALL MFAA MEMBERS AND KEEP ALL RECORDS PERTAINING THERETO AND TO REPORT TO THE BOARD OF REPRESENTATIVES WHEN REQUESTED.

B. NEWSLETTER COMMITTEE: TO BE RESPONSIBLE FOR COMPOSITION AND PUBLICATION OF THE MFAA NEWSLETTER TO PROMOTE THE SPORT OF ARCHERY THROUGH MAXIMUM USE OF OTHER AVAILABLE NEWS MEDIA.

C. TWENTY-PIN COMMITTEE: TO ISSUE ALL MFAA AND NFAA TWENTY PINS, KEEP ALL RECORDS PERTAINING THERETO, TURN ALL MONEYS RECEIVED OVER TO THE SECRETARY/TREASURER ON A REGULAR BASIS AND REPORT TO THE BOARD OF REPRESENTATIVES WHEN REQUESTED.

D. TOURNAMENT COMMITTEE: TO ORGANIZE AND PROMOTE THE INDOOR AND OUTDOOR STATE CHAMPIONSHIP TOURNAMENTS AND INDOOR LEAGUES. TO ESTABLISH THE BASIC RULES AND FORMATS WITH THE APPROVAL OF THE BOARD OF REPRESENTATIVES. TO OVERSEE ALL STATE SANCTIONED TOURNAMENTS AND TO RENDER ALL DECISIONS TO DO WITH THESE TOURNAMENTS BY MAJORITY VOTE OF THOSE PRESENT WHEN CALLED FOR.

E. OLYMPIC COMMITTEE: IT SHALL BE THE DUTY OF THE OLYMPIC COMMITTEE TO MAKE AVAILABLE ALL CURRENT RULES AND

REGULATIONS GOVERNING ELIGIBILITY AND EQUIPMENT AS SET FOURTH BY FITA/NAA AND OIC.

F. BUDGET AND FINANCE

G. HISTORIAN

H. BY-LAWS: THE TWO ELECTED REPRESENTATIVES ON THE EXECUTIVE BOARD WILL CO-CHAIR THE BY-LAWS COMMITTEE AS PART OF THEIR DUTIES ON THE BOARD. ANY SUGGESTIONS OR RECOMMENDATIONS SHALL BE GIVEN TO EITHER OF THE CO-CHAIRPERSONS IN WRITING WHO WILL HAND THEM TO THE PRESIDENT FOR REVIEW AND PRESENTATION TO THE BOARD OF REPRESENTATIVES.

I. EACH DULY APPOINTED COMMITTEE CHAIRMAN OF AN MFAA COMMITTEE SHALL PRESENT A REPORT IN WRITING TO THE MFAA BOARD OF REPRESENTATIVES AT EACH SCHEDULED MFAA MEETING. IF A GIVEN COMMITTEE HAS NO REPORT FOR A PARTICULAR PERIOD SUCH WRITTEN REPORT SHALL BE SUBMITTED MARKED "NO PROGRESS."

ARTICLE III: MEMBERSHIP

SECTION 1: TYPES OF MEMBERSHIPS AND DUES

THERE SHALL BE FIVE (5) TYPES OF MEMBERSHIPS.

A. INDIVIDUAL

1. AFFILIATED: SHALL BE GRANTED TO ANYONE UPON APPLICATION AND ACCEPTANCE AND WHO HOLDS AN ACTIVE MEMBERSHIP IN AN AFFILIATED CLUB AND UPON PAYMENT OF \$10.00.

2. NON-AFFILIATED: SHALL BE GRANTED TO ANYONE UPON APPLICATION AND ACCEPTANCE AND UPON PAYMENT OF \$14.00 FOR THE FIRST YEAR THEY ARE NON-AFFILIATED. THEREAFTER THE FEE WILL BE \$21.00 PER YEAR FOR A NON-AFFILIATED MEMBER.

B. FAMILY MEMBERSHIP: SHALL BE GRANTED TO HUSBAND AND/OR WIFE AND A CHILD UNDER 18 YEARS OF AGE UPON PAYMENT OF \$9.00 PROVIDING THEY MEET THE REQUIREMENTS OF ARTICLE III, SECTION 1A OF THE BY-LAWS.

C. CLUB/PRO SHOP

1. AFFILIATED: ANY ORGANIZED CLUB HAVING A MINIMUM OF FIVE (5) ADULT REGISTERED ARCHERS AND HAVING AT LEAST ONE FOURTEEN (14) TARGET ARCHERY COURSE OR PRO-SHOPS HAVING AT LEAST ONE ADULT

REGISTERED ARCHERY MAY BECOME AFFILIATED WITH THE MFAA AND BE ENTITLED TO REPRESENTATION ACCORDING TO ARTICLE VI OF THE MFAA CONSTITUTION UPON INITIAL PAYMENT OF \$40.00/NFAA \$20.00/MFAA AND AN ANNUAL FEE OF \$35.00/NFAA \$10.00/MFAA ANNUAL FEES ARE DUE UPON RENEWAL.

2. NON-AFFILIATED: ANY ORGANIZED CLUB HAVING A MINIMUM OF FIVE (5) ADULT REGISTERED ARCHERS, OR PRO SHOPS HAVING AT LEAST ONE ADULT REGISTERED ARCHER MAY BECOME AFFILIATED WITH THE MFAA. THE CLUB/PRO SHOPS UPON INITIAL PAYMENT OF \$80.00/MFAA \$20.00/NFAA AND AN ANNUAL FEE OF \$75.00/MFAA. \$10.00/NFAA SHALL BE AFFILIATED WITHOUT REPRESENTATION. ANNUAL FEES ARE DUE UPON RENEWAL

D. LIFE MEMBERSHIP: SHALL BE GRANTED WITH THE PAYMENT OF NFAA LIFE MEMBERSHIP AND A \$50.00 FEE TO THE MASSACHUSETTS FIELD ARCHERY ASSOCIATION WITH APPROVAL OF THE BOARD OF REPRESENTATIVES.

E. HONORARY LIFE MEMBERSHIP: SHALL BE GRANTED WITH EXEMPTION OF REGULAR DUES, BY THE BOARD OF REPRESENTATIVES AT THE ANNUAL MEETING, BY WRITTEN RESOLUTION FOR OUTSTANDING SERVICE IN THE ADVANCEMENT AND BETTERMENT OF ARCHERY.

ARTICLE IV: EXPENSE OF EXECUTIVE OFFICERS

SECTION 1

THE PRESIDENT SHALL BE REIMBURSED FOR GAS TO MEETINGS, TELEPHONE AND MAILING EXPENSES INCURRED ON BEHALF OF THE ASSOCIATION, UPON PRESENTATION OF RECEIPTS. THE EXPENSE REIMBURSEMENT MAY BE PRO-RATED WITH RESPECT TO THE FINANCIAL CONDITION OF THE ASSOCIATION.

SECTION 2

THE RECORDING SECRETARY/NEWSLETTER EDITOR SHALL RECEIVE \$100.00 ANNUALLY AT FISCAL YEAR END. HE/SHE SHALL ALSO BE REIMBURSED FOR ALL EXPENSES INCIDENT TO THE OFFICE AND VERIFIED BY RECEIPT. THE EXPENSE REIMBURSEMENT MAY BE PRO-RATED WITH RESPECT TO THE FINANCIAL CONDITION OF THE ASSOCIATION.

SECTION 3

THE TREASURER SHALL RECEIVE \$100.00 ANNUALLY, AT FISCAL YEAR END. HE/SHE SHALL ALSO BE REIMBURSED FOR ALL EXPENSES INCIDENT TO THAT OFFICE, AND VERIFIED BY RECEIPT. THE EXPENSE REIMBURSEMENT MAY BE

PRO-RATED WITH RESPECT TO THE FINANCIAL CONDITION OF THE ASSOCIATION.

SECTION 4

THE NFAA DIRECTOR SHALL RECEIVE, SUBJECT TO THE FINANCIAL CONDITION OF THE MFAA AS DETERMINED BY THE BOARD OF REPRESENTATIVES, HIS OR HER ESTIMATED EXPENSES IN ADVANCE FOR ROOM AND MEALS AND OTHER NECESSARY EXPENSES THAT MAY BE INCURRED WHILE ATTENDING AN NFAA ANNUAL MEETING. UPON HIS RETURN A WRITTEN REPORT OF EXPENSES SHALL BE PRESENTED TO THE BOARD OF REPRESENTATIVES ALONG WITH A REPORT ON THE MEETING.

SECTION 5

THE SECRETARY/CLASSIFICATION SHALL RECEIVE \$100.00 ANNUALLY, AT FISCAL YEAR END. HE/SHE SHALL ALSO BE REIMBURSED FOR ALL EXPENSES INCIDENT TO THAT OFFICE, AND VERIFIED BY RECEIPT. THE EXPENSE REIMBURSEMENT MAY BE PRO-RATED WITH RESPECT TO THE FINANCIAL CONDITION OF THE ASSOCIATION.

SECTION 6

ALL OTHER OFFICERS SHALL RECEIVE COMPENSATION AS REQUIRED BY SPECIFIC COMMITTEE ASSIGNMENTS. THIS SHALL BE PAID UPON APPROVAL OF THE BOARD OF REPRESENTATIVES.

SECTION 7

ALL EXPENSE REPORT MUST BE TURNED INTO THE ASSOCIATION WITH ALL RECEIPTS AND MONEYS OWED TO THE ASSOCIATION WITHIN FIVE (5) WORKING DAYS ON AN OFFICIAL STATE EXPENSE FORM. THE STATE COVERED EXPENSES TO AN AUTHORIZED MEETING SHALL CONSIST OF LODGING, TRANSPORTATION (I.E., AIRFARE OR MILEAGE) MEALS AND GRATUITIES. NO ENTERTAINMENT OR PERSONAL EXPENSES WILL BE PAID FOR BY THE STATE ASSOCIATION.

ARTICLE V: TOURNAMENTS

SECTION 1

TOURNAMENT FEES SHALL BE SET ANNUALLY BY THE TOURNAMENT COMMITTEE THROUGH THE BOARD OF REPRESENTATIVES.

SECTION 2

AT ALL MFAA TOURNAMENTS EXCEPT THOSE AT STATE CHAMPIONSHIP LEVEL AND ABOVE, ANY AND ALL AWARDS NOT CLAIMED ON THE DAY OF THE TOURNAMENT BY THE WINNERS OR AN ACCEPTABLE ALTERNATE WILL BE HELD

BY THE TOURNAMENT CHAIRMAN UNTIL ANNUAL BANQUET IN OCTOBER AND THEN DISPERSED TO RECIPIENT OR AN ACCEPTABLE ALTERNATE.

SECTION 3

A CLUB MUST HAVE AN APPROVED COURSE BEFORE BIDDING FOR A TOURNAMENT DATE

ARTICLE VI: AMENDMENTS

SECTION 1

THESE BY-LAWS MAY BE AMENDED BY A RESOLUTION PRESENTED IN WRITING PRIOR TO THE PRE-ANNUAL MEETING OF THE BOARD OF REPRESENTATIVES BY ANY MEMBER OF THE MFAA. THIS RESOLUTION IF ACCEPTED, WOULD THEN BE PLACED ON THE MAIL BALLOT TO TAKE PLACE IN CONJUNCTION WITH THE ANNUAL MEETING. A TWO-THIRDS MAJORITY VOTE OF THE TOTAL RETURNED MAIL VOTES ON THIS ISSUE WILL BE REQUIRED TO ADOPT THE RESOLUTION.